

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY AUGUST 13<sup>TH</sup>. 2013  
at 7.00pm.**

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**Public Session:**

Mr. Peter Dyson was in attendance and raised concern over an item on the agenda referring to his property. It transpired that the item should read Jay Roc Stables not Merlwood Farm. Full apologies were given by the Chairman and the Clerk and the necessary amendments made.

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**Present:**

Mr. D. Roberts (Chairman)  
Mrs. J. Manley  
Mr. J. Kennedy  
Mrs. F. Medley  
Mrs. M. Clarke  
Ms. S. McIntosh  
Mrs. T. Howells  
Mr. R. Pinches

**In Attendance:**

Mr. S. Jones (Shropshire Councillor).  
The Parish Clerk.  
Flt. Lt. J. Hobkirk (RAF Shawbury).  
Ms. Dani Wozencroft (Shropshire Star).

**13/68 Apologies:**

Apologies were presented and accepted from Mr. P. Sharp and Mrs. G. Matthews

**13/69 Declaration of Personal or Prejudicial Interests:**

There were no declarations of interests.

**13/70 Minutes of Meeting held on July 2<sup>nd</sup>. 2013:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**13/71 Matters Arising:**

**(a)Highways (13/61(b))**

It was noted that the fallen branches in Bridgeway and on the A53 had not been removed.

**(b) White Gates (13/57 (b)):**

Clerk had raised this again the with the enforcement officer and had been advised that the matter was being dealt with by another officer who has since left the employ of Shropshire Council. He had still not received a response about any possible action.

**(c) Elephant and Castle P.H. Car Washing Service (13/61(c))**

Councillor Jones reported that he had asked Shropshire Council Officers to take action about A boards being left on the pavement and was still awaiting a response from the planning department as to whether there was a need for planning approval.

(d) Bollard on Village Hall car park (13/61(b2))

Mrs. Medley reported that she had spoken to Richard Bailey and he was awaiting an official request from the Council. Clerk agreed to contact him.

(e) Waste Storage Facility for Mr. Creber (13/61(iiib))

Clerk had received a letter from Mr. Houlihan, licensee of the Elephant and Castle public house stating that Mr. Creber had not been asked by him to vacate the storage building and that he had left on his own accord. He was happy to give support to the Parish Council and Mr. Creber could return. It was noted that Mr. Creber had been offered an alternative shed and Mr. Kennedy agreed to discuss the situation with Mr. Creber.

(f) Play Area Repairs:

Clerk reported that Mr. Bailey had informed him that an attempted repair to the matting under the swings had not been successful and Mr. Parry had been asked to carry out a more substantial repair. This had been done successfully.

(g) Car Park – waste bin

Clerk reported that Shropshire Council had been asked to supply a larger bin and to empty it more frequently.

(h) Glebe/playing field footpaths:

It was noted that these had been completed and Members were very pleased with the standard of the paths which had already received many favourable comments and they were being well used. Clerk to extend thanks to Richard Bailey and Robert Allmark.

Clerk reported that he had informed Mr. Watney and was asked by Members to approach him with a request for the promised grant of £5,000.00

Mr. Pinches stated that he would be carrying out drainage work in the near future but thought it would be preferable after children returned to school.

(i) Dropped Kerbs (13/63)

Mrs. Clarke reported that as yet no contact had been made by the Highways Department regarding a meeting to discuss this. Mrs. Manley also reported that no action had been taken to cut back the hedge at the entrance to White Lodge Park from the A53.

Clerk to contact the department again about both issues.

(j) Burial Ground (13/57(d))

Mrs. Medley had spoken to Mr. Bailey about improvements to the area for burying ashes and he had subsequently informed the Clerk that he was happy to do the work but needed a detailed specification. It was agreed to postpone any decision until the next meeting to give members an opportunity to review the options.

**3/72 Correspondence:**

Members considered the following correspondence:

Shropshire Council – SAMDev Revised Preferred Options – consultation.

Jan Bailey – condition of Mile Stones

Adrian Brown – information re. grant application.

Shropshire Council (Planning) re. complaint received about night flying. No action being taken by Shropshire Council

ALC – Information Bulletin 16<sup>th</sup>. July.

Shropshire Council – pavement permits.

ALC - Information Bulletin 25<sup>th</sup>. July.

Shropshire Council – Hedge to Hedge Environmental Maintenance.

Shropshire Council – Re-designing of Shropshire Council’s Highways and Transport.

Alc – Information Bulletin August 9<sup>th</sup>.

Shropshire Council – Rural Fair Share.

Shropshire Council – Shaping Your Outdoors.

**13/73 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (August)	£533.24
Mr. J. Wilson	Expenses (July)	£98.40
Inland Revenue	Income Tax + Employers NI (August)	£133.20
Mr. T. Creber	Village work (August)	£417.00
Mr. R. Bailey	Routine mowing, maintenance and inspections	£333.00
	Scaffolding for firework event £100	
	Signs	£206.14
	Materials etc. for Glebe	£119.54
Paper Write	Photocopier Cartridges	£371.58
Cura Technical	Replacement Trans Belt Assembly (1/02/13)	£153.54
Scottish Power	Electricity supply (1/04/13 – 30/06/13)	£751.46
R.A. Allmark	Pathway construction on Glebe & playing field	£15,600.00
Interactive Information	I.T. support 31/07/13 – 1/8/14	£144.00
Mr. R. Bailey	Knapsack sprayer lance	£63.48

**13/74 Financial Statement:**

A financial statement was tabled and approved.

**13/75 Exchange of Information:**

(a) Items for inclusion on the next agenda:

1. Burial Ground development.
2. Free Trees
3. Mid-Year financial review
4. Risk Assessment review.

(b) Issues needing urgent attention:

(i) Highways:

1. Lorry/Car parking by the shops:

There was general concern about the problems being caused by lorries delivering to the Co-op shop and motorists parking on footpaths by the shops and causing general obstruction. Clerk reported that he had also been contacted by Mrs. Frank who had expressed deep concern about safety issues related to traffic speeds and access onto the A53 from the public house car park.

Clerk to report concerns to the Police and Highways Department with a request that the situation is monitored and appropriate action taken where possible.

2. Wem Road/Traffic Lights

Mr. Kennedy raised concerns about cars parking on the roadside a short distance from the traffic lights which was causing problems for large vehicles accessing Wem Road.

(ii) Streetlights:

No issues raised.

(iii) Other:

1. Mrs Howells reported that the Football Club's car boot sale had been very successful and it was agreed that they could hold another event on September 15<sup>th</sup>.
2. It was agreed that the Grinshill Dog Rescue Centre could hold their Annual Event on September 8<sup>th</sup>. Clerk to confirm.

**13/76 General Information:**

1. Drugs:

Clerk reported that he had been informed by contractors working in the Church Yard that on their previous visit they had discovered and disposed of some syringes and needles. He had passed on the information to the beat officer. Members expressed concern about this and other information which had been received about drug misuse. Clerk to speak to the Divisional Inspector.

2. Sponsorship:

Clerk reported that he had written to the current sponsors asking if they wished to renew their sponsorship for a further year. To date R. A. Allmarks, Hazels Nursery and SMC had agreed to continue for a further year. He had not received a response from Simon's Garage but there was another company showing interest.

3. Jay Rock Stables:

Some Members and the Clerk had been contacted by residents querying developments which appeared to be taking place at the stables that were contrary to the terms of the planning approval.

Clerk was asked to contact the planning officer with a request that the enforcement officer clarified the situation.

4. Church Yard:

Mrs Clarke stated that she was concerned about the state of some areas of the Church Yard. As this was not the responsibility of the Parish Council, Mrs. Medley agreed to pass on the concern to the appropriate people.

5. RoSPA Play – Inspection of Play Areas:

Clerk reported that he had received an email report of the inspections of the three areas. There were a few minor problems and he had passed on the report to Richard Bailey for comment and recommendations for resolving the issues.

6. Seat:

Chairman reported that there was some rusting on a metal seat close to the bridge. He would continue to monitor this but it may need some repair in the future.

7. Craft Fair:

Mrs. Manley reminded Members that the Craft Fair was taking place during the day on November 2<sup>nd</sup>. – this was before the evening firework event.

**13/77 Speed Limits and Control Measures:**

Members considered a paper sent by Geoff Brough (Shropshire Council) regarding proposals for the A53 and Wem Road. Concern was expressed that the map showing the start of the 30mph zone on the A53 was not in the position that had been agreed in the discussions held with Richard Ayton.

It had always been pointed out that the biggest danger was with traffic turning into RAPRA and White Lodge Park and that the limit should start at a point prior to these turnings.

Clerk to report this back to Geoff Brough and Richard Ayton and Simon Jones agreed to have discussions with them too.

### **13/77 Reports from:**

#### **(a) Police:**

The beat officer had advised the Clerk that he was unsure what arrangements were in hand to provide crime figures each month although they were available on the web site. A new area sergeant was due to start work later in the month and he would discuss this with her when she was in post. Clerk had suggested that he should meet her to discuss this and other issues affecting the parish.

#### **(b) RAF Shawbury:**

Flt. Lt. Hobkirk informed the meeting that the Annual Reception was taking place on 5<sup>th</sup>. September at 5.00pm.

The Chairman congratulated the base on raising £7,000.00 from the motor cycling event for the Hospice but suggested that this should have been publicised so that residents were aware of the activity and noise.

In response the Flt. Lt. agreed and assured Members that if this was to be an ongoing event more publicity would be undertaken taken in the future.

#### **(c) Shropshire Council:**

Shropshire Councillor Simon Jones informed the meeting that Shropshire Council was seeking notification of interest in the disposal of the disused school playing field.

### **13/78 Planning Applications:**

#### **A. The following applications have been received and considered with no objections raised:**

- (a) 1, Pool House Cottages, Butlers Bank - erection of a two storey side extension and front porch.
- (b) 2, Muckleton Lane, Edgebolton - change of use of part of the ancillary storage building to include a micro brewery.
- (c) Timber Toad House, Kiln Farm Barns, Wytheford Road – erection of two storey extension.

#### **B. The following applications have been approved by Shropshire Council:**

- (a) Ivy House, Shrewsbury Road – felling of one horse chestnut tree.
- (b) River Meadows Nursing Home – one and a half storey extension, 11 bedroom nursing unit and 5 staff bedrooms.
- (c) Pool House Cottages, Butlers Bank – two storey extension and new porch

### **13/79 Committee Reports:**

#### **1. Moat Committee:**

- (a) There had been a break down in communications with the prison service and the project was now on hold.
- (b) The result of the grant application would not be known until the end of the month.
- (c) There had been a good response to the last ‘clean up’ session.
- (d) Councillor Sam McIntosh had become a member of the committee.

#### **2. Glebe Development:**

Members had been sent a detailed report from Richard Bailey on the developments to date.

Members asked the Clerk to thank Richard for the clarity of the report; the developments which were being planned and for his continued hard work.

**13/80 Clerk's Salary:**

Members approved an increase of 1% in the Clerk's salary, back dated to April 1<sup>st</sup>. in line with the National Salary Agreement, raising his salary by £86.62 per annum.

**13/81 Press Matters:**

Member of the press in attendance.

**13/82 Date and Time of next meeting:**

The next meeting will be on September 10<sup>th</sup>. 2013 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)**      **Date:** \_\_\_\_\_